1st Semester: CAREER EXPLORATION
Familiarize yourself with Career Services resources
- Activate your Handshake account to schedule appointments, search and apply to internships and jobs, and view events
- Visit Career Services website for resources by career field, career plan survey reports, and “Penn and Beyond” blog
- Set up a meeting with a Career Advisor

Join Professional Associations
- American Society of Landscape Architects (PA chapter)
- ASLA Student Chapter (pd-asla@design.upenn.edu)
- Landscape Architecture Foundation
- International Federation of Landscape Architects
- PennDesign & Penn Alumni LinkedIn groups

Attend Career Services events
- PennDesign Internship Workshop (Nov)
- Weekly Wednesday walk-ins in Meyerson 12-2 PM

2nd Semester: INTERNSHIP SEARCH
Update your Resume
- Place your education at the top of your resume
- Add coursework and relevant technical skills
- Review resume/cover letter with a Career Advisor
- Review your portfolio with Penn Design Alumni Association

Prepare for PennDesign Career Connection Day (Mar)
- Research career fair employers ahead of time
- Schedule a mock interview with a Career Advisor
- Register for the fair on Handshake

Attend Career Services events
- Networking Like a Design Professional
- US Employment for International Students

3rd Semester: REFINE
Update your resume to include internship experience
- List your summer accomplishments
- Line up your professional and academic references
- Update your portfolio

Build your network
- Speak with professors about their professional contacts
- Speak with visiting lecturers about their career paths
- Attend networking events hosted by professional associations

Make the most of Penn contacts on QuakerNet

Attend Career Services events
- LinkedIn for Design Students
- Weekly Wednesday walk-ins in Meyerson 12-2 PM

4th Semester: INTERNSHIP SEARCH
Utilize Career Services events and services
- Use Handshake to search and apply for internships and jobs and follow up with employers of interest
- Career Connection Day (Mar)

Apply for internships and prepare for interviews
- Review resumes/cover letters with a Career Advisor
- Use Handshake to search for opportunities
- Make a condensed set of work samples from your portfolio to send potential employers

5th Semester: FOCUS
Focus your job search
- Identify where you want to work geographically
- Identify your top employers
- Network: let contacts know you are job hunting
- Stay in touch with your internship supervisor
- Review Career Plans Surveys on website to identify potential employers

Be strategic about 3rd year classes
- What skills do you need to develop and refine?
- Can you refine a specialization?
- How do your classes align with your careers goals?

Prepare to market yourself
- Coordinate your resume, portfolio, & business cards
- Use winter break to prepare for your job search

6th Semester: JOB SEARCH
Make your job search a “class”
- If you are only taking 4 credits your last semester, treat your job search as a course and work diligently on it

Prepare for PennDesign Career Connection Day (Mar)
- Research career fair employers ahead of time using Penn Career Fair + app
- Review your portfolio with PennDesign Alumni Association (PDAA)

Interview, negotiate, accept!
- Schedule a mock interview with a Career Advisor
- Meet a Career Advisor to discuss offer negotiation
- Thank your references